

**South Natomas TMA™
Board of Directors Meeting
Wednesday, December 10th, 2025
Meeting Minutes**

I. Call to Order

SNTMA Treasurer David Pavolko called the meeting to order via video conference call at approximately 8:04AM on Wednesday, December 10th, 2025, in Sacramento, CA. Attending were Eduardo Cavazos, Martin Christian, Natali Guerrero-Gonzalez, Joseph Lara, John Marcell, David Pavolko, Shana Powell and SNTMA staff Stephanie Merten and Jason Vitaich.

II. Approval of Previous Meeting's Minutes

A motion was made to approve November 12th, 2025 SNTMA Board Meeting Minutes. The motion was moved by Martin Christian, seconded by Shana Powell. The motion passed unanimously, 5:0*.

(*Eduardo Cavazos joined the meeting at 8:06AM.)

III. New Business

A motion was made to approve the Third Quarter SNTMA financials <..\..\SNTMA Financials\2025 Financials\SNTMA Q3 2025 - revised.pdf>. The motion was moved by David Pavolko, seconded by Eduardo Cavazos. The motion passed unanimously, 6:0.

A motion was made to approve the write-off as uncollectible the membership dues from the following outstanding SNTMA member companies:

Dale Carnegie	\$900
Don Wigglesworth	\$900
EC Telecom	\$900
John Zink	\$3,401
Legal Service of Northern CA	\$702.30
LicenseLogix	\$450
Ryder Transportation	\$450
Stantec	\$1,564
WATI	\$1,350
Zennify	\$2,762
	\$13,379.15

Executive Director Jason Vitaich delivered the following report:

2025 dues collection is going well, with 92% of dues collected as of December 2025. Current tenant information has been updated, and 2026 invoices will be sent out next week. Updates and information regarding SNTMA Board member recruitment and other local TMAs were provided to the board.

Stephanie Merten delivered the following Membership Report:

- **Campaigns and events promoted through the Commuter Club (November)**
 - 10.23.25 Programs and Benefits email sent to all member companies – Programs & Services
 - Weekly emails to Property Managers requesting current tenant lists for 2026 budget planning and invoicing.
- **Programs (October)**
 - 41 Telecommute subsidies awarded for the month of
 - 6 Carpool subsidies awarded for the month of
 - 20 Low Emissions subsidies awarded for the month of
 - 1 Transit subsidy awarded for the month of
 - 0 Amtrak subsidies awarded for the month of
 - 0 Bike Maintenance subsidies awarded for the month of
 - 0 Walk subsidy awarded for the month of
 - 0 Residential Car Charging Station subsidies awarded for the month of
 - 0 Emergency Ride Home vouchers
 - Facebook 654 Followers
 - Monthly Facebook Contest entry ten entries/ten people, all chose Amazon gift cards
 - Weekly Drawing for 5 November trip log keepers - \$25 Amazon cards
 - 11.6.25 – sent fourth quarter \$10 amazon gift cards to 104 Trip Calendar keepers
 - 11.10.25 – sent end of year \$10 Amazon gift cards to Commute Coordinators

Meetings:

10.20.25 – NorCal Go Forum at SACOG

11.20.25 – Ridepanda Meeting

December 2025:

- Email November subsidies, Facebook monthly prizes, weekly Amazon drawing gift cards (for trip calendar keepers) and “follow.”
- Reconciling Property Manager tenant lists with SNTMA membership records in QuickBooks.
- 2026 Q1 Virtual Discussion and 2026 Annual Meeting (March 12, 9-10AM).

All Trips	Carpool	Transit	Telecommute	Walk	Bike	Drive alone
	341	132	1,091	25	263	1,274
Commute Trips	Carpool	Transit	Telecommute	Walk	Bike	Drive alone
	325	132	1,091	18	247	1,248
Ave. Trip Distance	19.9	11.1	18.5	0.8	4.9	18.7
Reduced VMT	Carpool	Transit	Telecommute	Walk	Bike	Drive alone
	6,483	1,469	40,421	14	1,220	
Gallons of Gas Saved	Carpool	Transit	Telecommute	Walk	Bike	Drive alone
	257	63	1,552	1	52	
Reduced Co2 (tons)	Carpool	Transit	Telecommute	Walk	Bike	Drive alone
	2.52	0.62	15.2	.01	.51	
Money Saved	Carpool	Transit	Telecommute	Walk	Bike	Drive alone
	\$4,538	\$1,029	\$28,295	\$10	\$854	
Calories Burned				Walk	Bike	
				1,794	42,443	

Parking Spots Saved, average per weekday, 42.

Adjourn

The meeting adjourned at approximately 8:42AM. The next SNTMA Board meeting is scheduled for Wednesday, January 14th, 2026, at 8:00 AM via video conference call in Sacramento, CA.

Respectfully submitted,

Shana Powell
SNTMA Secretary